

**EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, September 24, 2024

5:30 p.m.

**MINUTES**

**CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:40 p.m. on Tuesday, September 10, 2024 at the East Windsor Municipal Building.

**VERIFICATION:**

Municipal Clerk Allison Quigley certified that the meeting was noticed on January 28, 2024 in the annual meeting notice. On September 20, 2024 notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

**FLAG SALUTE:** Led by Council Member Denise Daniels.

**ROLL CALL:**

Present were Council Members Denise Daniels, Anthony Katawick, Marc Lippman, Johnnie Whittington, John Zoller and Mayor Janice S. Mironov. Deputy Mayor David Russell was absent. Also present were Township Attorney David Orron, Township Manager Joy Tozzi and Municipal Clerk Allison Quigley.

**PRESENTATIONS & PROCLAMATIONS:**

ADMINISTRATION OF OATH OF OFFICE  
NEW POLICE OFFICER

Mayor Mironov administered the oath of office to new Police Officer Justin Kulcsar.

National Hispanic Heritage Month – (September 15 – October 15, 2024)

**INTERVIEWS FOR BOARDS AND COMMISSIONS:**

There were no interviews for boards and commissions.

**PUBLIC FORUM:**

No one spoke during the public forum.

**MINUTES:**

**September 10, 2024 Minutes**

Mayor Mironov asked the roll call on page one be corrected to show Mr. Zoller was in attendance. Mr. Zoller asked that a typographical error on page one be corrected; the last sentence should read, “information from the court.”

It was MOVED by Katawick, SECONDED by Lippman to approve the September 10, 2024 minutes with revisions.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, the September 10, 2024 minutes were approved with revisions.

**ORDINANCE – PUBLIC HEARING:**

There were no Ordinances for public hearing.

**ORDINANCE – INTRODUCTION:**

There were no Ordinances for introduction.

**RESOLUTIONS:**

**Resolution R2024-XXX**      Action on Repair of Elevator Door in Municipal Building

Mayor Mironov indicated this Resolution had been previously held and requested an update. Assistant Township Manager Omar Buckingham stated state contract options are being reviewed and he is working to obtain quotes. Mayor Mironov requested that he keep the Mayor and Council updated.

Mayor Mironov stated Resolutions R2024-132, R2024-133, R2024-134, and R2024-135 would be voted on as a block.

**Resolution R2024-132**      Chapter 159 – Amending the 2024 Municipal Operating Budget  
Providing an Item of Revenue and Appropriation for 2023  
American Rescue Plan Firefighter Grant for East Windsor  
Volunteer Fire Company No. 1

**RESOLUTION R2024-132  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2024 in the sum of \$71,000.00 which item is now available as revenue from 2023 American Rescue Plan Firefighter Grant for East Windsor Volunteer Fire Company No. 1.
2. A like sum of \$71,000.00 is hereby appropriated under the caption of 2023 American Rescue Plan Firefighter Grant for East Windsor Volunteer Fire Company No. 1.

**Resolution R2024-133** Chapter 159 – Amending the 2024 Municipal Operating Budget  
Providing an Item of Revenue and Appropriation for 2023  
American Rescue Plan Firefighter Grant for East Windsor  
Volunteer Fire Company No. 2

**RESOLUTION R2024-133  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2024 in the sum of \$70,000.00 which item is now available as revenue from 2023 American Rescue Plan Firefighter Grant for East Windsor Volunteer Fire Company No. 2.
2. A like sum of \$70,000.00 is hereby appropriated under the caption of 2023 American Rescue Plan Firefighter Grant for East Windsor Volunteer Fire Company No. 2.

**Resolution R2024-134** Chapter 159 – Amending the 2024 Municipal Operating Budget  
Providing an Item of Revenue and Appropriation for 2024-2024  
Municipal Alliance on Alcoholism and Drug Abuse

**RESOLUTION R2024-134  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2024 in the sum of \$28,424.00 which item is now available as revenue from 2024-2025 Municipal Alliance on Alcoholism and Drug Abuse.
2. A like sum of \$28,424.00 is hereby appropriated under the caption of 2024-2025 Municipal Alliance on Alcoholism and Drug Abuse.

**Resolution R2024-135** Chapter 159 – Amending the 2024 Municipal Operating Budget  
Providing an Item of Revenue and Appropriation for 2024 Clean  
Communities Grant

**RESOLUTION R2024-135  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2024 in the sum of \$69,227.52 which item is now available as revenue from 2024 Clean Communities Grant.
2. A like sum of \$69,227.52 is hereby appropriated under the caption of 2024 Clean Communities Grant.

It was MOVED by Daniels, SECONDED by Whittington to approve Resolutions R2024-132, R2024-133, R2024-134, and R2024-135.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, Resolutions R2024-132, R2024-133, R2024-134, and R2024-135 were approved.

**Resolution R2024-136** Approving Application for Age-Friendly Grant Program to New Jersey Department of Human Services Division of Aging Services

**RESOLUTION R2024-136**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, the New Jersey Department of Human Services Division of Aging Services is soliciting grant applications under the Age-Friendly Grant program; and

**WHEREAS**, East Windsor Township desires to submit a grant application under this grant program.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor is hereby authorized and directed to submit an electronic application on behalf of East Windsor Township to the New Jersey Department of Human Services Division of Aging Services under the Age-Friendly Grant Program.
2. The Mayor is hereby authorized to sign the grant agreement on behalf of East Windsor Township and her signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Mayor Mironov stated a memo dated September 16 from the Assistant Manager had been distributed with the application. She stated because the grant application was due on September 13, Council had decided to authorize the filing of the grant application at the last meeting and list the authorizing Resolution on tonight's agenda.

It was MOVED by Daniels, SECONDED by Lippman to approve Resolution R2024-136.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2024-136 was approved.

**Resolution R2024-137**      Approval of Collective Bargaining Agreement with Teamsters  
Local Union No. 469 for Fiscal Years 2024, 2025, 2026 and 2027

Mayor Mironov stated a memorandum from the Township Manager with the proposed contract had been distributed.

It was MOVED by Katawick, SECONDED by Whittington to approve Resolution R2024-137.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2024-137 was approved.

**APPLICATIONS:**

There were no applications.

**REPORTS BY COUNCIL AND STAFF:**

Mr. Zoller reported the Planning Board met on September 23 and had conditionally approved an application by Tesla for electric vehicle charging stations behind the IHOP on Route 33, and an application by Katsifis Realty on Route 130 for a hotel and a Starbucks, along with an expansion of the adjacent medical complex. Mr. Zoller also reported the Environmental Commission met on September 18 and had discussed an upcoming grant opportunity to update the Township's Community Forestry Management Plan, the Township's recent achievement of silver status from Sustainable Jersey, and the upcoming recycling event scheduled for September 28.

Mr. Whittington reported the Recreation Commission met on September 11 and reviewed this year's summer camp and concert series programs, the upcoming Halloween event on October 12 and the continuing Acoustic Night series at the Senior Center.

**CORRESPONDENCE:**

Mayor Mironov stated she would review correspondence during Matters by Council.

**APPOINTMENTS:**

**Resolution R2024-138**      Appointing East Windsor Municipal Utilities Authority Member

**RESOLUTION R2024-138  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**BE IT RESOLVED** by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that Lewis Meixler is hereby appointed as a Member of the East Windsor Municipal Utilities Authority for an unexpired term expiring on January 31, 2028.

[NOTE: The requested revisions are reflected in the above Resolution.]

Mayor Mironov stated that Council had appointed Lewis Meixler as a member of the East Windsor Municipal Utilities Authority at the September 10 Council meeting, and had requested the authorizing Resolution be listed on tonight's agenda. She requested the Resolution be revised, as there was a typographical error in the second line.

It was **MOVED** by Zoller, **SECONDED** by Lippman to approve Resolution R2024-138 with revisions.

**ROLL CALL:** Ayes – Daniels, Katawick, Lippman, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, Resolutions R2024-137 was approved with revisions.

**APPROVAL OF BILLS:**

Mayor Mironov stated a 2023 Current Bill list, 2024 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

Mayor Mironov requested all five invoices to Sanofi Pasteur Inc. on the Current 2023 Bills list be held, pending clarification if these items should be charged to a grant account.

On the Current 2024 Bills list, page 2, Mr. Zoller indicated a typo in the description for the Main Street Awards invoice, and asked for "plague" to be corrected to "plaque." Mr. Zoller also raised the number of reimbursements to Fire Company No. 1 members on pages 8 and 9. Mr. Zoller asked the Manager to double check the two invoices for gas for the two former Rescue Squad buildings and what utilities are necessary for those buildings.

Mayor Mironov requested the two invoices to Hunter Technologies be pulled until the vendor gets back to staff as to how to access saved voicemails. She also requested a review of the invoice to Municipal Emergency Services on the Grant Bills list and information as to what the bill is for and if this was part of an existing project.

Mayor Mironov indicated she is still awaiting an accounting of the summer camp program and the Recreation Trust account before the start of October.

Mr. Zoller stated the Township purchases in large quantities from WB Mason, Paris Automotive, and Home Depot and asked if the Township may be eligible for volume discounts.

It was MOVED by Zoller, SECONDED by Katawick to approve the various Bills lists with the requested holds and clarifications.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, the various Bills lists were approved with the requested holds and clarifications.

#### **MATTERS BY COUNCIL:**

Mayor Mironov reported the following correspondence had been received: a flyer from Recreation Department advertising an upcoming Halloween event; a flyer from the Health Department advertising the upcoming flu clinics; a flyer from the Recreation Department advertising the ongoing Acoustic Night series, and a flyer from the Police Department for the upcoming free rabies clinics.

Mayor Mironov announced a ribbon cutting for Mercedes Salon on Saturday, September 28 at 11:30 AM, which she already had advised of at the prior Council meeting, and asked Council Members to let her know if they are not attending, otherwise will assume everyone is attending. She also reminded Council Members of the recycling event on Saturday at the Senior Center, and the RISE Latino Festival is also taking place on Saturday. She also reminded Council members to complete the online Stormwater Management Plan training seminar and notify the Manager's Office once they have completed the program.

Mayor Mironov announced that East Windsor received notification that they have achieved Silver Level certification again from Sustainable Jersey, which is the highest achievement through the program a municipality can achieve.

Mayor Mironov announced Mercer County has agreed to help with milling and paving of the full length of Town Center Road and One Mile Road from the intersection at Route 571 to the Route 133 access ramps. They will also be restriping the entire length of the center line of One Mile Road.

#### **DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. Bond Anticipation Note (BAN) Sale Report

Finance Director Scott Frueh reported that Bond Counsel will be providing a formal report with the results of the sale. Mayor Mironov requested this item be listed on the next Council meeting



agenda. Mayor Mironov also requested the 2024 Best Practices Inventory be listed on the next Council agenda.

2. East Windsor Grants Full Accounting of Receipts and Outstanding Balances

Mayor Mironov stated she received some information from the Manager's Office, but she is still awaiting a more formal report. She asked Mr. Buckingham to look into the balance from the 2017 Brooktree Road project specifically. The Manager's Office is also working to close out the Dutch Neck Road and Morrison Avenue road project. Mayor Mironov asked for a more formal report outlining the grant amount, the amount spent, the amount received, and any outstanding balances. Mayor Mironov stated this item would be listed on the next Council meeting agenda and the Governing Body would need updates at every meeting moving forward.

3. East Windsor Princeton Junction Shuttle Service: Promotional Actions

Ms. Tozzi indicated she is working with the Recreation Director on this and would provide something to Mayor Mironov next week. Mayor Mironov requested this item be listed on the next meeting agenda.

4. Operation Medicine Cabinet (October 26, 2024)

Mayor Mironov stated a memo from the Police Chief had been distributed with details on this year's event. Mayor and Council agreed to move forward with the event.

5. Vacant and Abandoned Properties List and Process

Mayor Mironov asked for an update on this matter, and Mr. Buckingham indicated he is working with the Clerk's Office to gather the necessary information for Mayor and Council. Mayor Mironov asked this item be listed on the next Council meeting agenda.

6. Township Recreation and Park Improvements Grant Updates

Mayor Mironov indicated the Township had previously received grant awards for \$1.3 million for park improvements and \$750,000 for improvements at Etra Lake Park specifically. The Manager's Office is working on soliciting quotes to resurface the tennis courts at Westfield Park. An idea was raised about converting tennis courts to a pickleball court. MRC Gametime had submitted proposals for play equipment options at Woods Road Park and Wiltshire Park, and Mayor Mironov indicated a subcommittee with Ms. Daniels and Mr. Russell would evaluate play equipment options and colors. Mayor Mironov indicated the Township had received proposals for the design of a new Wiltshire Park bridge, and the Manager's Office was evaluating the proposals. Mayor Mironov asked for staff to provide possible suggestions for recreational outdoor improvements to the Senior Center, and indicated her preference would be a sizable pavilion that could be used by classes or groups, and possibly some permanent game tables or other amenities.

**MATTERS BY PUBLIC:**

**ADJOURNMENT:**

Next Meeting: October 8, 2024

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Allison Quigley  
Municipal Clerk

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Janice S. Mironov  
Mayor